



Child Development and Education Department
Winter 2021 Advisory Committee Agenda
February 5, 2021
10:00AM - 12:00PM
Via Zoom

Industry Representatives

Mt. SAC Faculty, Deans, and Staff

Tamika Addison	Dejah Swingle	Jennifer Galbraith, Bus. Div. Dean	Tony Henry, Co-Chair
Dr. Shireetha Gathers	Dawn Finley	Karen Curran, Mentor Program	Cecelia Thay, Co-Chair
Tianshu Pan	Patty Uba	Amber Purnell, Observation Lab Lead	Estela Mejia-Gonzalez, Faculty
Lupe Medina	Bobby Guerrero	Fawaz Al-Malood – Bus.Div Assoc. Dean	Lucie Melendez, Faculty
Nancy Hurlbut	Keiko Tsurumi	Patricia Maestro – Liaison counselor	Doug Hughey, Faculty
Amy Blandford	Cynthia Rodriguez		
Denise Kennedy	Eden Haywood-Bird		
Heidi Carranza	Charity Vasquez		Recorder: Doug Hughey

Item	Discussion	Outcome/Action Needed
Welcome and Introductions	Cecelia Thay called the meeting to order at 10:00 a.m. and participants introduced themselves.	
2019-20 Advisory Minutes	2019-20 CDE Advisory Minutes (February 8, 2020) were reviewed and approved via email by advisory members 10/15/20.	Advisory minutes are posted on the Mt SAC Business Division Webpage .
Business Division	Division Dean Jennifer Galbraith shared the following: Since the implementation of statewide stay-at-home restrictions March 19, 2020, only a few Business Division programs, including the Culinary Program, have returned to campus. The campus will be operating remotely through the spring 2021 semester. The college is focusing on more Diversity, Equity, and Inclusion in its hiring practices and in the everyday functioning. She noted that fall 2020 saw the largest enrollment numbers in Business Division history. The enrollment numbers for spring 2021 are slightly lower, but still larger than the spring 2018 and 2019 semesters. She stated students can drop until the 15 th week, an example of the college making accommodations for students during these challenging times. The District hopes to return to in-person instruction by fall 2021, but this depends the distribution and administration of the COVID vaccine. There is a proposal to change all Distance Learning Classes to synchronous delivery, so as to facilitate ease of transition back to in-person instruction.	

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Mt. SAC Child Development Center	<p>Child Development Center Director Tamika Addison shared the following: The Mt. SAC CDC is currently conducting Distance Learning as approved by the CA Department of Education and is meeting all of the required requisites. She introduced the new Education Coordinator, Lupe Medina. Lupe was acknowledged for her enthusiastic support of center teachers and parents. An improvement in parent engagement has already been observed. Lupe described some of the weekly and monthly zoom meetings she has been holding in order to accomplish these ends. Tamika described it as, "Lupe hit the ground running." Reference was made of the good fortune of getting the Education Coordinator position funded. Concern was expressed for the center staff and the parents, and a desire was expressed for finding sources of support outside the college. Tamika noted the CDC's transition to electronic record keeping, which has streamlined the process, and an increase in staff training based on identification of training needs and resources to meet those needs. The Center hopes to return to in-person learning ahead of the college (sooner than fall 2021) but this depends on larger Public Health conditions.</p>	
Advisory-Driven CDE Program Improvements	<p>Cecelia Thay shared the following are outcomes of past CDE Advisory recommendations:</p> <ul style="list-style-type: none"> • The full-time faculty hire for 2020-21 was postponed until fall 2020 due to stay-at-home orders. After a rigorous and comprehensive selection process, we are pleased to announce that Dr. Shireetha Gethers has been hired as a full-time faculty member, beginning February 19, 2021. • The CDE Department transitioned all courses on-line in spring 2020 and will continue provided on-line instruction through winter and spring 2021. We worked efficiently to adapt to on-line instruction so students could continue in their educational pathway. Very few courses were cancelled and enrollment remains steady. • The following "Specialty" courses are offered on-line in spring 2021 (only offered 1 time per year): <ul style="list-style-type: none"> - CHLD 63 - Math and Science for Young Children - CHLD 71B - Personnel and Leadership in Child Development Programs - CHLD 74 - Program Planning for the School Age Child - CHLD 80 - Curriculum and Strategies for Children with Special Needs - CHLD 85 - Infants At Risk - CHLD 86 - Infant Toddler Practicum Seminar - CHLD 87 - Infant Toddler Practicum Field Work Experience • Updates to curriculum were entered and are approved (or in final stages of approval) for the following course and certificates: CHLD 1, CHLD 5, CHLD 64, CHLD 67, CHLD 67L, CHLD 68, CHLD 74, CHLD 79, CHLD 83, CHLD 85, and EDUC 10. Level I, II, and III certificates. 	

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	<ul style="list-style-type: none"> • Child Development & Education Department webpage updates and new Instagram page. 	
Distance Learning Approval	<p>Almost all CHLD and EDUC courses were submitted for Distance Learning approval and most have been approved. If they are not on the Approved DL Amendment List, they are in the process of approval. Once stay-at-home orders end, some course are not are practical to offer some as DL (i.e., practicum and field work courses).</p>	
SPOT Certification (Skills and Pedagogy for Online Teaching)	<p>Tony Henry recognized the following faculty for their hard work to attain recent SPOT Certification: Kelly Field, Shireetha Gethers, Tony Henry, Lucy Jackson, Sheila Mateo, Estela Mejia-Gonzalez, Lucie Melendez, Cheri Miller, and Sianvie Sumiati. (In addition to currently SPOT certified; Karen Curran, Mayda Medrano, & Cecelia Thay.) Several others are in SPOT Certification process.</p> <p>SPOT (Skills and Pedagogy for Online Teaching) is the certification process for Mt. SAC faculty who wish to teach courses online. Faculty members develop skills and pedagogy needed for effective online teaching, and demonstrate their knowledge through the completion of tasks in the certification process. Currently, instructors are exempt from SPOT training if they completed 4 hour FOMAR (Fully Online by Mutual Agreement Readiness). However, the FOMAR exemption will end and beginning fall 2021, all Mt SAC instructors must be SPOT certified in order to teach a DL approved course.</p>	
CHLD 66L Observation & Assessment and CHLD 67L Practicum On-line	<p>Estela Mejia-Gonzalez and Lucie Melendez shared innovative approach to providing CHLD 66L Observation & Assessment and CHLD 67L Practicum course on-line due to stay-at-home restrictions.</p> <p>The greatest challenge was in finding quality video clips that were properly captioned to illustrate the principles of working with children. Lab classes will be conducted synchronously in spring 2021, with some assignments being carried out at home and reported on by the students. The Department will provide “Video Learning Kits” as an aid to this effort. During the transition to Distance Learning, all Core Assignments were maintained. Estella and Lucy were proactive in creating a Curriculum Resource Library for lab students, thus avoiding the costs associated with various web resource sites.</p>	
Curriculum Review and Modifications for 2020-21	<p>Last year, the campus upgraded WebCMS 1.0 to 10.0. The CDE Department proactively submitted the majority of curriculum modifications in fall in order for curriculum to steadily move through the approval process in order to attain Chancellor’s Office approval by summer 2021.</p>	
	<p>CHLD 84 Guidance and Discipline in Child Development Settings (1 unit) Recommended to increase to 3 units, align course with CAP course “Strategies for Working with Challenging Behaviors” and submit for CAP approval.</p>	<p>Advisory recommend to revise CHLD 84. Motioned – Shireetha Gathers Seconded – Karen Curran</p>

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	CA Community Colleges Curriculum Alignment Project – Transitional Kindergarten (CAP TK)	The motion was voted on and passed.								
Child Development Certificates II & III	<p>Revise Child Development - Level II Certificate N0656 Revision will include only courses from CAP Classic; lower total units; streamline certificate and make more attainable. (See attached Child Development Certificates & Degrees packet for revision details.)</p> <p>Revise Child Development - Level III Certificate L0409 Lower total units to streamline certificate and make more attainable. (See attached Child Development Certificates & Degrees packet for revision details.)</p>	<p>Advisory recommend to revise Child Development Certificates Level II and III.</p> <p>Motioned –Patty Uba Seconded –Lucie Melendez The motion was voted on and passed</p>								
AS-T Practicum Option	<p>Revise Early Childhood Education, Associate in Science – Transfer Degree (AS-T) Major A0401 To include practicum option:</p> <table border="0" data-bbox="630 592 1554 657"> <tr> <td>CHLD 67 Early Childhood Development Practicum</td> <td style="text-align: right;">2.0 units</td> </tr> <tr> <td>CHLD 67L Early Childhood Development Practicum Laboratory</td> <td style="text-align: right;">1.0 unit</td> </tr> </table> <p>OR</p> <table border="0" data-bbox="630 690 1554 755"> <tr> <td>CHLD 86 Infant Toddler Practicum Seminar</td> <td style="text-align: right;">2.0 units</td> </tr> <tr> <td>CHLD 87 Infant Toddler Practicum Field Experience</td> <td style="text-align: right;">1.0 unit</td> </tr> </table> <p>CHLD 86 & 87 are CAP Approved for practicum.</p> <p>The following colleges have 1) CAP approved and 2) Early Childhood Education Transfer Model Curriculum approved Infant/Toddler practicum/field experience options in their ECE AS-Ts: Columbia College, Glendale College, Modesto Junior College, Woodland College and Yuba College.</p> <p>As part of the discussion of this issue, Bobby Guerrero (Pomona Unified) mention his staff having trouble attending and completing the practicum classes, as they conflict with their work hours. He stated his willingness to work on an MOU with Mt SAC to offer some of the practicum classes at Pomona Unified, using their early learning classes.</p>	CHLD 67 Early Childhood Development Practicum	2.0 units	CHLD 67L Early Childhood Development Practicum Laboratory	1.0 unit	CHLD 86 Infant Toddler Practicum Seminar	2.0 units	CHLD 87 Infant Toddler Practicum Field Experience	1.0 unit	<p>Advisory recommend to revise AS-T Major A0401 to include CHLD 86/87 as an option.</p> <p>Motioned –Lupe Medina Seconded –Lucie Melendez The motion was voted on and passed</p>
CHLD 67 Early Childhood Development Practicum	2.0 units									
CHLD 67L Early Childhood Development Practicum Laboratory	1.0 unit									
CHLD 86 Infant Toddler Practicum Seminar	2.0 units									
CHLD 87 Infant Toddler Practicum Field Experience	1.0 unit									
AS Child Development	<p>Revise Child Development Associate of Science (Major S1315) Requires a small unit change since required course CHLD 84 is increasing from 1 to 3 units.</p>									
CHLD 83 Topics	<p>CHLD 83 Current Issues in Child Development (1 unit) This course focuses on current research in child development and issues covered will change with course offerings. Does the advisory have recommendations for issues for the next time the course is offered? i.e. Reflective practice, Disaster preparedness, Early Childhood Mental Health...</p> <p>Shireetha Gathers suggested exploring distance learning during the Pandemic and Bobby Guerrero suggested exploring challenging behaviors in working with three-year-olds (a result of many three-year-olds now being enrolled in TK classes).</p>	<p>Advisory recommend the following topics for CHLD 83: Distance learning in a Pandemic and Working with three-year-olds</p>								

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Educational Paraprofessional (Instructional Assistant) AS Major S0375	<p>Revise Educational Paraprofessional (Instructional Assistant) Associate in Science Degree Major S0375 Revision will include an additional core course (CHLD 50) and increase options for required electives.</p>	<p>Advisory recommend to revise Educational Paraprofessional AS Major S0375. Motioned –Bobby Guerrero Seconded –Patty Uba The motion was voted on and passed</p>
Developing Educational Paraprofessional Certificates	<p>Explore developing Educational Paraprofessional 15 unit certificates that will include courses that will “nest” into the core requirements of the updated Educational Paraprofessional AS degree. Certificates to be developed include: Educational Paraprofessional emphasis on Children with Special Needs Certificate Educational Paraprofessional emphasis on Cultural Diversity Educational Paraprofessional emphasis on Dual Language Learners</p>	<p>Advisory recommend to explore developing Educational Paraprofessional certificates Motioned –Bobby Guerrero Seconded –Patty Uba The motion was voted on and passed</p>
Perkins Funding	<p>Cecelia Thay shared the 2020-2021 budget request was \$70,157 and the CDE Department was awarded \$49,464 to cover personnel costs for the Child Observation Laboratory: Professional Expert - \$31,924 Lab Assistants/tutors to directly assist students - \$ 13,376 Professional development - \$1452 for On Course National Conference, October 1-2, 2020 for 2 faculty members to cover accommodation, meal, and travel expense. For the 2021-22 proposal, it is recommended to request funding for:</p> <ol style="list-style-type: none"> 1. Personnel costs for the Child Observation Laboratory: 2 part-time Professional Experts and 1 Lab Assistants/tutor to directly assist students. 2. Professional development for CDE faculty to attend: National Association for Early Childhood Education - Professional Learning Institute, National Coalition for Campus Children's Centers, and On Course National Conference. 	<p>Advisory recommend to request 2020-21 funding for the mentioned needs. Motioned – Patty Uba Seconded – Lupe Medina</p>
Strong Workforce (SWI)	<p>SWI funding was frosted in June 2020 but we were invited to reapply and submitted an application on December 14, 2020. If refunded, funding will begin to March 1, 2021 to pay for 2 Associate Teacher floaters in the CDC to fill in for Specialist Teacher while they mentor student workers.</p>	
Early Childhood Education Child Development Permit Pilots under the PDG-R Grant	<p>Tony Henry shared that Mt. SAC has been accepted to participate in the ECE Teaching Performance Expectations, Program Guidelines, Teaching Performance Assessment and Peer Program Review Pilots https://www.ctc.ca.gov/educator-prep/early-care</p> <p>Federally Funded Grant Project: Overseen by CDE, WestEd, & HHS Timeline: July 2020-December 2022 Pilot 1: ECE TPEs Pilot 2: ECE Program Guidelines Pilot 3: ECE Teaching Performance Assessment (ECE TPA) Pilot 4: ECE Peer Program Quality Review Process</p>	<p>Work relating to the PDG-R grant and the Master Plan for Early Learning and Care will be presented by the ECE CTC staff at the Commission meeting on February 12, 2021.</p>

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California Early Childhood Mentor Program (CECMP)	<p>Karen Curran, CECMP Foothill Regional Coordinator presented regional updates and the status of the California Early Childhood Mentor Program. The California Early Childhood Mentor Program was established in 1988 and will end on June 30, 2021. After 33 years of quality mentoring throughout the State of California, the CDE has decided to discontinue funding of the program.</p> <p>Many ECE preparation programs throughout the State heavily rely on mentors to help supervise and guide practicum students. For these programs, It will be difficult endeavor for programs to find alternative means to find quality practicum and field work experiences for their students. Mentoring may possibly continue, but under a different name and perhaps using different funding sources.</p>	Karen provided a report.
Child Observation Laboratory	<p>The Child Observation Laboratory Team is offering online tutoring services (via Zoom) for students enrolled in any CHLD courses. Students can access tutoring through the Mt. SAC CDE website, https://www.mtsac.edu/childdevelopment/</p>	
Liaison Counselor	<p>Patricia Maestro is serving as the liaison counselor for Child Development & Education Guided Pathway program maps are updated (2020-2021) and include announcements and alerts to assist our Mt SAC students' in their educational journey. https://www.mtsac.edu/guided-pathways/</p> <p>Several specialized workshops were provided in fall to support CDE students:</p> <ul style="list-style-type: none"> • "Got Child Development Certificates" workshop (11/5/2020) • Ready. Set. Go. Child Development Transfer workshop (10/15/2020) • Patricia worked with Doug Hughey to prepare a Fact Sheet for students wishing to pursue a career in Tk-12 Teaching. She has also working with Tony Henry to prepare a Fact Sheet for the Child Development Programs. <p>A "Preparing for the 4-year college transition" workshop will be provided in spring to discuss transferring steps, how to order transcripts, communication with the year 4-year college, CSU/UC certification, etc.</p> <p>Patricia can be reached at pmaestro@mtsac.edu</p>	
CDE Webpage Updates	<p>Lucie Melendez developed a new Instagram page and has been working with Jacinta Jocson to update and manage the Child Development & Education Department webpage. The adapted information at this site has been very helpful for students whom are accessing much information on-line due to stay-at-home orders.</p>	
Child Development Permit Emergency CARES Grant	<p>Lucie Melendez shared the CDE Department applied for and received CARES Act Institutional funds for 66 students to pay for the \$100 Child Development Permit Application Fee and the \$76 Live Scan fee for CA Child Development Permits. Students who would like to receive these funds need to be enrolled in classes in the Winter or Spring 2021. Funds are available on a first-come, first-serve basis. Contact Lucie Melendez for information on steps to apply lmelendez17@mtsac.edu</p>	

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	This funding allows students experiencing financial hardship to apply for and attain a CA Child Development Permit. The Permit is necessary for these “essential worker” educators to attain and/or maintain employment in the early education field.	
Child Development Training Consortium (CDTC)	The CDTC “Educational Support Fund” supports students by paying for permit application and livescan fees. Unit reimbursement (up to \$46/unit) is also available to students who are 1) currently working in the field 2) taking practicum courses 3) enrolled in ECE units and a full time student (12 units). Lucie provided a survey for advisory members to prioritize reimbursement criteria. The 300 units awarded to Mt. SAC have already been met.	Online survey of funding priorities was completed by meeting participants.
Articulation	Lucie Melendez, Articulation Lead, reported the CDE Department holds agreements for articulating courses with local High Schools, Regional Occupational Programs and Adult Education Programs. CHLD 5, CHLD 64 and CHLD 61 are courses approved by the college for credit by exam. Credit by Exam proctoring occurs 1-2 times per year. On 5/17/19, one exam was administered: CHLD 5: 15 students took the exam, 7 earned a “C” or better = 46.6% This academic year a spring articulation exam date is scheduled for May 14, 2021.	
PEACH	Doug Hughey reported on PEACH (Partnerships for Education, Articulation and Coordination through Higher Education). Outlines of statewide organizations was shared.	Work relating to the Master Plan for Early Learning and Care will be presented by the ECE CTC staff at the CTC meeting on February 12, 2021.
Full-time faculty replacement	A request for Full-time faculty was submitted in October – the only full-time faculty request submitted for entire Business Division. This was a replacement request for Darlene Landeros to be hired for the 2021-22 year. The request was ranked #13 out of 17 by AMAC (Academic & Mutual Agreement Council). At this time, only the first 6 on the list are expected to be hired.	
Current Program Needs	<p>Because the Child Development & Education Department understands the importance of developing a thoughtful and intentional plan to positively shape the early childhood education profession, the following conditions currently influence the department’s effectiveness. The Department’s current needs are:</p> <ol style="list-style-type: none"> 1. Obtain a full-time Coordinator for Child Observation Lab (funded by campus). 2. Obtain 1 full-time Faculty members to replace 1 retiree (Darlene Landeros). 3. Continue Perkins support with student Lab assistants, professional experts, and professional development. 4. Make program improvements to meet current trends - program development, professional training and equipment. 	

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ACUE (Association of College and University Educators) Faculty Cohort	Estela Mejia-Gonzalez has been accepted into the ACUE (Association of College and University Educators) cohort of 30 faculty members. ACUE collaborates with CCCs to provide a credentialing process for faculty in evidence-based teaching. This involves courses in effective teaching practices, certificates in effective college instruction, and a community that helps members sustain and refine their best practices. https://acue.org/ Cohort members will engage in 100 participation hours.	
Public Comment/ Announcements		
Adjournment	Meeting was adjourned at 12:12 p.m.	

Minutes approved on 2/11/2021 by Karen Curran, Shireetha Gethers, Amber Purnell, Cecelia Thay and Charity Vasquez.